

## Graduation, Diploma, and Transcript Information

This page provides important information regarding applying for graduation, degree conferral, diplomas, graduation honors, and transcript requests. Students are encouraged to review this information carefully and consult with their academic advisor prior to applying for graduation.

### Applying for Graduation

To be considered for a degree, all students are required to complete a graduation application.

- Undergraduate and master's students complete the graduation application online through the [Self-Service Student Portal](#).
- Doctoral students must contact their academic advisor to initiate and apply for graduation.

Before submitting the graduation application, students should meet with their academic advisor to confirm program requirements and determine the appropriate degree conferral date.

### How to Apply (Undergraduate & Master's Students):

1. Log in to the [Student Portal](#)
2. Select "Graduation Overview"
3. Click "Apply"

Upon submitting the graduation application, students will receive a confirmation email acknowledging receipt of the application.

### Graduation Application Deadlines

Graduation application deadlines are strictly enforced. Students must apply by the published deadline in order to be considered for degree conferral.

Please visit <https://www.barry.edu/en/registrar/degree-conferral-dates-deadlines/>

### Important Notes:

- The graduation application is required regardless of whether or not a student plans to participate in Commencement.

Information related to Commencement ceremonies, including eligibility, schedules, and regalia, is available at: <https://www.barry.edu/en/commencement/>

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## Graduation Fee

The graduation fee applies to all graduating students, regardless of participation in the Commencement ceremony.

- Bachelor's or Master's degree: \$200.00
- Doctoral degree: \$250.00

The fee covers the cost of the diploma, cap & gown, printing of programs, rental of the ceremony site, the Graduation Survey, and other items associated with graduation.

## Degree Conferral

Once all degree requirements have been met and the student has been cleared by both the academic dean's office and the Office of the Registrar, the degree will be officially posted.

Degrees are typically conferred within 4 to 6 weeks after the end of the term.

## Diplomas

- Diplomas are not distributed at the Commencement ceremony.
- Students can expect to receive their diploma approximately 6 to 8 weeks after the degree conferral date.
- All financial obligations to the University must be satisfied before a diploma can be released. For questions contact Student Accounts at 305-899-3030 or [studentaccounts@barry.edu](mailto:studentaccounts@barry.edu)

## Diploma Format

Upon degree conferral, students receive their diploma in two formats:

- Digital diploma
- Printed diploma

For additional information visit <https://www.barry.edu/en/registrar/diplomas/>

## Graduating with Honors (Undergraduate Students)

To qualify for graduation with honors, an undergraduate student must:

- Complete a minimum of 56 credit hours at Barry University carrying letter grades of A, B, C, or D
- Earn a minimum cumulative GPA of 3.50

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Only coursework completed at Barry University is used to calculate honors. GPA calculations are rounded using the third decimal place.

## Honors Designations:

- Cum Laude: 3.50 cumulative GPA
- Magna Cum Laude: 3.70 cumulative GPA
- Summa Cum Laude: 3.90 cumulative GPA

## Transcripts

Barry University has contracted with Parchment to provide official transcript ordering, printing, and delivery services.

## Requesting an Official Transcript

- Current students: Order transcripts through [Colleague Self Service via the Student Portal](#)
- Alumni and former students: Order transcripts through:  
<https://www.barry.edu/en/registrar/transcripts/>

## Important Notes:

- Mid-term grades are not included in official transcripts.
- The University cannot issue copies of transcripts from other institutions that were submitted for admission or transfer credit evaluation

## Important Tips When Ordering Transcripts

- Verify that all current term grades have been posted in the [Student Self Service Portal](#) before submitting a request
- Recent graduates may submit a transcript request and select the option to hold the transcript until the degree has been conferred

## Frequently Asked Questions

- *Is applying for graduation the same as participating in Commencement?*

No. Applying for graduation is required for degree conferral and is separate from Commencement participation.

- *When will my degree appear on my transcript?*

Your degree will appear on your official transcript once it has been conferred by the University.

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- *Can I order a transcript before my degree is posted?*

Yes. Recent graduates may submit a transcript request and select the option to hold the transcript until the degree has been conferred.

For additional questions or clarification, contact the Office of the Registrar at [registrar@barry.edu](mailto:registrar@barry.edu) or visit <https://www.barry.edu/en/registrar/>